

# Free Income Tax Preparation & Filing Assistance

*Co-sponsored by AARP & the Caroline Library*

*Three Sites:*

*Bowling Green Branch, Ladysmith Branch, & Dawn Branch*

## February 1<sup>st</sup> through April 15

Trained and certified volunteers will prepare and electronically file federal and state (Virginia only) 2011 personal income tax returns. All returns prepared will be filed onsite electronically. You do not have to be an AARP member to receive this service.

Service is on an appointment basis and is arranged by calling: **Bowling Green:** 804-633-5455, **Ladysmith:** 804 448-0357 or **Dawn:** 804-632-8341. Walk-ins will be accommodated on a time-available basis. You must come in person. If you are married and filing jointly, you and your spouse must both come to the same site. You will be greeted by our Client Facilitator and asked to present the required I.D. forms.

**REQUIRED IDENTIFICATION:** You must bring Social Security cards for all persons listed on the return (including children and other dependents) **AND** a government issued photo I.D. (Virginia driver's license or I.D. card, passport, or military I.D. card). **BOTH FORMS OF IDENTIFICATION WILL BE CHECKED BEFORE WE CAN PROCEED WITH THE INTERVIEW AND TAX PREPARATION HELP. THIS IS AN IRS REQUIREMENT WHICH OUR VOLUNTEERS CANNOT WAIVE.** A spouse or a personal representative must bring a Power of Attorney for a disabled or other incapacitated person.

In addition, please bring the following with you: copy of your 2010 tax return, all forms W-2, 1099s issued to you, and all other documentation of income sources and/or deductions (taxes paid, mortgage interest paid, charitable contributions, etc.). Please open, sort and organize your tax-related documents and receipts before coming to the site.

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